

FRIENDS OF THE MILPITAS LIBRARY
BYLAWS

ARTICLE I
NAME

We, the undersigned, desiring to form a voluntary, nonprofit association, do hereby constitute ourselves under the name of The Friends of the Milpitas Community Library (aka The Friends of the Milpitas Library).

ARTICLE II
PURPOSE

This organization shall maintain an association of persons interested in books and libraries, increase public awareness of the library, enhance library programs and services, and focus public attention on the library's desirable collections, endowments, and bequests.

ARTICLE III
MEMBERSHIP

- Section 1. Membership in this organization shall be open to individuals and families in agreement with its purpose.
- Section 2. There shall be three (3) classes of membership: individual, family, and life.
- Section 3. Each membership shall have one (1) vote.

ARTICLE IV
OFFICERS AND COMMITTEES

- Section 1. The officers shall be
1. President
 2. Vice President
 3. Secretary
 4. Treasurer
 5. Newsletter Editor/Webmaster/Publicity Chairperson
 6. Membership Chairperson
 7. Book Sale/Volunteer Coordinator
 8. Board Member at Large
 9. Board Member at Large

Elections shall be held annually or as needed when vacancies on the Board of Directors occur.

- Section 2. The officers shall be known as the Board of Directors (hereafter known as the Board) and shall serve as the governing body of the association. A majority of the Board shall constitute a quorum for the transaction of business.
- Section 3. Committees, as might be necessary from time to time, shall be appointed by the President, with the approval of the Board of Directors.
- Section 4. The President is an ex-officio member of all committees.
- Section 5. Nominations of officers shall be presented at the last meeting of the calendar year, or as needed when there is a vacancy. Nominations from the floor will be invited; no one shall be nominated without consent.
- Section 6. Vacancies arising on the Board shall be filled by appointment made by the remaining Board members.

ARTICLE V MEETINGS

- Section 1. An annual meeting shall be held for the purpose of nominating and electing officers.
- Section 2. Additional meetings shall be held as determined by the Board to receive various reports and to enact any other business.

ARTICLE VI DUES

- Section 1. The annual dues shall be determined by the Board.
- Section 2. The fiscal year of this organization shall begin on January 1 of each year and end on December 31.

ARTICLE VII FUNDS

- Section 1. Adequate books of accounts shall be maintained by the Treasurer.
- Section 2. No funds shall be disbursed without the written authority of the Treasurer and two other officers.
- Section 3. The Board of Directors may appoint an Auditing Committee to audit the Treasurer's books prior to the annual meeting.

ARTICLE VIII AMENDMENTS

The Bylaws may be amended at any regular meeting of this association by two-thirds (2/3) of the members present, provided that notice of the proposed amendment shall have been mailed to all members or posted on the Friends of the Milpitas Library website at least two (2) weeks before said meeting.

ARTICLE IX PARLIAMENTARY AUTHORITY

All meetings shall be conducted according to Robert's Rules of Order, Revised, except when in conflict with these Bylaws or with the laws of the State of California.

ARTICLE X DISSOLUTION

The property of this organization is irrevocably dedicated to non-profit purposes and no part of the net income or assets of this organization shall ever inure to the benefit of any officer or member thereof or to the benefit of any private person.

This association can be dissolved by a vote of a majority of the members of the record on the day of voting. Upon dissolution, all assets remaining after meeting liabilities shall be given to a public library. This action shall be preceded by a final audit and financial report to the membership.

ARTICLE XI LIMITATIONS

No part of the activities of this organization shall consist of carrying of propaganda, or otherwise attempting to influence non-library or related legislation, and the organization shall not participate or intervene in any political campaign (including the publishing or distributing of statements) on behalf of any candidate for public office.

ARTICLE XII BOARD MEMBER AT LARGE

The two members at large who serve on the board of the Friends of the Milpitas Library are non-voting members with the following exception. If one of the other board members is absent from a meeting, a member at large will be seated and have full voting rights.

ARTICLE XIII
APPROVAL OF REVISION OF ARTICLES

These articles shall become binding and effective when they are duly accepted and signed by the members of the Board of Directors.

Signatures

Date

President

Vice President

Secretary

Treasurer

Publicity Chairperson

Membership Chairperson

Book Sales/Volunteer Coordinator

Board Member at Large

Dated: February 3, 2021

Proposed: January 10, 2021

Revised: February 3, 2021